

# DEAN CONVEYANCING

## IDENTIFICATION REQUIREMENTS BRITISH PASSPORT HOLDERS

**New Government regulations mean you must prove who you are**

### **Why?**

The UK is a major international financial and legal centre, with a high reputation for honesty and integrity.

Unfortunately that is why financial and professional businesses, like us, are attractive to money launderers – criminals who sometimes try and hide stolen money by turning it into legitimate income.

### **The Government has introduced measures:**

- To make it more difficult for criminals to make and keep money from their crimes
- To confiscate proceeds of crime

For this reason there are compulsory checks which we have to make of our clients. Being asked for identification does not mean you are under suspicion. The new identification requirements apply to all clients when they are asking us to conduct certain types of cases.

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### **How this affects you:**

Banks and Building Societies have had to check the identity of customers for some time. Now we have to. This means you will have to show us some personal documentation as follows, we require proof of your identity (ie: photographic evidence) with proof of your residing address:-

### **LIST A - ONE ORIGINAL DOCUMENT REQUIRED FOR EACH CLIENT**

- Original full valid passport; or
- A valid UK Photo-card driving licence; or
- A valid HM Forces Identity card with signatory's photograph;

### **WITH**

### **LIST B – ONE ORIGINAL DOCUMENT REQUIRED FOR EACH CLIENT**

- A receipted utility bill less than 3 months old; or
- A council tax bill less than 3 months old; or
- A mortgage statement from another lender for the mortgage accounting year just ended; or
- A firearm and shot gun certificate; or
- A council rent book showing the rent paid for the last three months; or
- A cheque guarantee card, credit card (bearing the Mastercard or Visa logo) American Express or Diners Club card, debit or multi-function card (bearing the Switch or Delta logo) issued in the UK with an original account statement less than 3 months old.

**If you do not possess photographic evidence from List A, we MUST have two forms of identification from List B.**

**If you don't have these documents, we may not be able to act for you.**

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## THE MONEY LAUNDERING REGULATIONS 2007

### WHO IS A PEP?

To comply with Money Laundering Regulations, we are required to ask if any of our clients can be defined as a “**Politically Exposed Person**” examples of which are set out below.

Individuals entrusted with high public office (and their immediate families and known close associates) are known as Politically Exposed Persons or PEPs.

Known close associates of a PEP are persons with whom joint beneficial ownership of a legal entity or legal arrangement is held, with whom there are close business relationships, or who is a sole beneficial owner of a legal entity or arrangement set up by the primary PEP.

A **PEP** includes:-

- Heads of State, Government, Ministers and Deputy or Assistant Ministers;
- Members of Parliaments;
- Members of Supreme Courts, Constitutional Courts or other high-level judicial bodies whose decisions are not generally subject to further appeal, except in exceptional circumstances;
- Members of Courts of Auditors or the Boards of Central Banks;
- Ambassadors, chargés d’affaires and high ranking officers in the Armed Forces; and
- Members of the Administrative, Management or Supervisory Boards of State-owned enterprises (other than in respect of relevant positions at community and international level)

(These categories do not include middle ranking or more junior officials)

Family members of a **PEP** = spouse, partner, children and their spouses or partners, and parents

**YOU ARE REQUIRED TO COMPLETE THE RELEVANT SECTION OF OUR  
PURCHASE QUESTIONNAIRE TO CONFIRM IF ANY OF THE ABOVE  
RELATE TO YOU**